



# PURCHASE ORDER

**DELIVERY DUE DATE:** April 12, 2024

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
 Address : **M.H Del Pilar, Sto. Cristo, Tarlac City**  
 Type of Business : **Merchandising**  
 TIN No. : **405-183-384-000 Non-VAT**  
 Tel. No. : **0939-734-8707**

PR No.: **2024-03-117**  
 PO No.: **2024-205**  
 Date: **04/05/2024**  
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **April 12, 2024**  
 Date of Delivery:      Payment Term: **n/15**

| Item No. | Unit    | Description   | Quantity | Unit Cost | Total Cost             |
|----------|---------|---|----------|-----------|------------------------|
| 2        | bouquet | <b>FLOWER BOUQUET</b><br>*****<br><i>Purpose: Send-Off for Dr. Rowena Ramos</i> | 1        | 2,900.00  | <b><u>2,900.00</u></b> |

(Total Amount in Words) Two Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARNOLD E. VELASCO**  
President

Authorized Official

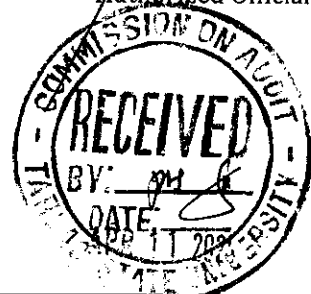
Conforme:

*[Handwritten Signature]* 4/11/24

**E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:  
**IASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-20644-1924-04-1061  
 Amount : ₱2900-