



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 20 JAN 2025

Supplier : **QUE HOCK HARDWARE TRADING/STEPHEN VELASCO**  
Address : San Nicolas, Tarlac City  
Type of Business: Merchandising  
TIN No. : 256-794-619-000 VAT Reg.  
Tel. No. : 0919-563-3219

PR No.: 2024-12-502  
PO No.: 2025-006  
Date: 1/8/2025  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 10 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
50	load	VIBRO SAND, (minidump elf truck)	1	2,500.00	2,500.00
51	load	CRUSH GRAVEL, 3/4" (minidumptruck elf truck)	1	5,000.00	5,000.00
***** Purpose: Refurbishment of comfort room and pantry at the OUP, Admin Bldg., Main Campus					<b><u>7,500.00</u></b>

(Total Amount in Words) Seven Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:  1/10/25

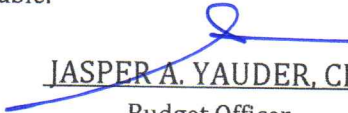
Very truly yours,  
**DR. ARNOLD E. VELASCO**  
President  
Authorized Official

**QUE HOCK HARDWARE TRADING/STEPHEN VELASCO**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-206441-2025-01-0082  
Amount : 7,500