



# PURCHASE ORDER

**DELIVERY DUE DATE:** 28 NOV 2024

Procurement Unit  
Tel No.: 045-606-8142 / 606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000 VAT Reg.  
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2024-09-382  
PO No.: 2024-703  
Date: 11/05/2024  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 20 calendar days  
Date of Delivery: \_\_\_\_\_      Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	OIL FILTER C-602A & C-304	2	2,250.00	4,500.00
3	piece	AIR FILTER	2	2,200.00	4,400.00
4	piece	FUEL FILTER, FC-158 VIC	1	1,000.00	1,000.00
***** Purpose: for maintenance service of Hino Bus JM-3644					<b><u>9,900.00</u></b>

(Total Amount in Words) Nine Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO  
President

Authorized Official

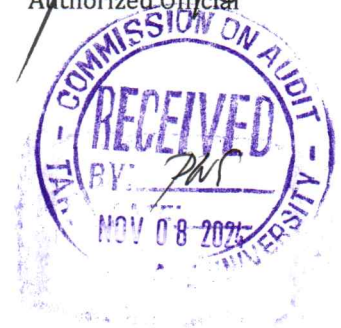
Conforme:

11-8-24

**IMM BRAKE CLUTCH & PARTS**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-206441-2024-11-3585  
Amount : ₱9900~