



# WORK ORDER

**DELIVERY DUE DATE:** 4/8/24

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **DELMAR MODISTES' SUPPLIES TRADING**  
Address : Ancheta St., Brgy. Poblacion, Tarlac City  
TIN : 254-709-232-00000 VAT Reg  
Tel. No. : 0917-514-1916 / (045) 982-2517

Work Order No.: 2024-028  
Date : 3/14/2024  
JO No. : 2024-025  
Date : 2/15/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: TAILORING SERVICES</b> T-SHIRT (Round Cotton), POLO SHIRT (Honeycomb), and Long-Sleeve (Lacoste fabric) with collar, Embroidery and Print for "Project Aytalakad Ing Lahi Advocacy Shirt" POLO SHIRT (43pcs) (with Embroidery) 6pcs - Small 15 pcs - Medium 11 pcs - Large 9 pcs-XL 1 pcs - 2XL 1 pc-3XL LONG SLEEVE (15pcs) (with Embroidery) 2 pcs - Small 6 pcs - Medium 2 pcs - Large 3 pcs XL 2 pcs 2XL T-SHIRT (50pcs) (with Print) 10pcs - Small 20pcs - Medium 10pcs - Large 5pcs - XL 5pcs 2XL	46,850.00	<u>46,850.00</u>



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(Please read carefully at the back hereof)

Charge to: 12-10210  
ROA No.: 2024-03-0203  
CONFORME & RECEIVE COPY :

[Signature]  
**DELMAR MODISTES' SUPPLIES TRADING**

Firm/Dealer/Supplier/Contractor  
3/19/24  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**  
[Signature]  
**JASPER A. YAUDER, CPA**  
Budget Officer

**APPROVED:**  
[Signature]  
**DR. ARNOLD E. VELASCO**  
University President  
Authorized Official