



# PURCHASE ORDER

DELIVERY DUE DATE: 9/28/22

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

Supplier : **INFOWORX INC.**  
Address : Mc Arthur Highway, San Roque, Tarlac City  
Type of Business : Merchandising  
TIN No. : 004-845-988-005 VAT Reg.  
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2022-08-210  
PO No.: 2022-392  
Date: 9/6/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 20 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pc	<b>CHARGER</b> , for laptop, Acer adapter 19v2.15amp, replacement only not original <i>Warranty: 3 months</i> ***** <i>Purpose: for replacement for the defective charger (property# 207253 c/o Vilma Bondoc, serial# 2.272207600</i>	1	1,800.00	<u>1,800.00</u>

COMMISSION ON AUDIT, TSU  
**RECEIVED**  
SEP 08 2022

(Total Amount in Words) One Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official

Conforme:

**INFOWORX INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 12-102101-2022-09-0527  
Amount : ₱ 1,800

Effectivity Date: August 24, 2020 Page 1 of 1