



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 11/24/22

Supplier : **LAMBERT TRADING**  
Address : Quezon Street, Talavera, Nueva Ecija  
Type of Business : Merchandising  
TIN No. : 220-934-592-000  
Tel. No. : 0945-430-3594

PR No.: 2022-08-201  
PO No.: 2022-559  
Date: 11/22/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 30 calendar days  
Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
18	gal	<b>FABRIC CONDITIONER</b> , Concentrated, with antibac, Top Bright	130	140.00	18,200.00
21	meter	<b>HOSE</b> , Garden, Double Ply, 1/2" dia., Heavy Duty	300	32.75	9,825.00
34	pair	<b>SHEARS</b> , For hedge Warranty: 90 days	10	409.00	4,090.00
***** Purpose: Janitorial Supplies APP 2022 3rd Qtr					<b><u>32,115.00</u></b>

(Total Amount in Words) Thirty Two Thousand One hundred Fifteen Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

*[Signature]*  
11/24  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:

*[Signature]* 11/24/22  
**LAMBERT TRADING**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT TSU  
**RECEIVED**  
Date NOV 24 2022

Funds Available:  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. :  
Amount :