



PURCHASE ORDER

DELIVERY DUE DATE: 5/18/24

Procurement Unit

Tel No.: (045) 606-8142 / 606-8157

EC TREND OFFICE SUPPLIES AND EQUIPMENT

Supplier: **TRADING**
Address: Brgy. Mabini, Gerona, Tarlac
Type of Business: Merchandising
TIN No.: 239-260-645-000 Non-VAT
Tel. No.: 0912-588-7545

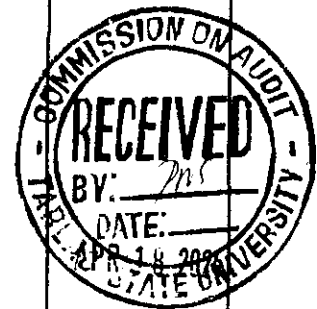
PR No.: 2024-02-065
PO No.: 2024-225
Date: 04/15/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	TOWEL, 20"-30" X 40"-60", Brand: "CANNON" Branded ***** Purpose: Towel for SCUAA 2024 - APP 1st Quarter 2024	380	97.00	36,860.00



(Total Amount in Words) Thirty-Six Thousand Eight Hundred Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

APRIL 18, 2024

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING
Bank Account Number: 6171-0209-89
Bank Name: LANDBANK OF THE PHILIPPINES
Bank Address: TARLAC MCARTHUR HIGHWAY, TARLAC CITY

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02 Multi 2024 04 1269
Amount: ₱. 36,860.00

ASAP



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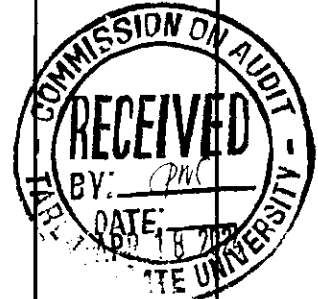
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EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-MuHr-n24-04-1203
Amount: 36,860.00