**GENDER AND DEVELOPMENT SUMMARY CHECKLIST**

**FOR THE ASSESMENT OF THE PROPOSED PROJECT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROJECT TITLE: |  | | | |
| PROJECT NUMBER *(IF APPLICABLE)* |  | | | |
| ESTIMATED COST: |  | | | |
| DEPARTMENT/UNITCOLLEGE |  | | | |
| PROJECT LEADER |  | | | |
| PROJECT MEMBER/  PROPONENT: | NAME: | OFFICE/ DEPARTMENT/  COLLEGE | CONTACT # | EMAIL ADRESS/ES |
|  |  |  |  |  |
|  |  |  |  |  |
| PROJECT DURATION: |  | PROJECT LOCATION: |  | |
| DESCRIPTION: |  | | | |

**Instruction: Put a check in the appropriate column to signify the degree to which a project proponent has accomplished with each GAD criterion. Under column 2a if nothing has been done; under column 2b if the element, item, or question has been partly accomplished; and column 2c if the item has been fully complied with.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Element or Requirement** | **Scores Carried Over** | | | **Result** |
| **No** | **Partly Yes\*** | **Yes** |
| From Box 5 (p. 11) or sector-specific checklist |  |  |  |  |
| 1. Involvement of women and men in project conceptualization and design (max score: 2) |  |  |  | (Inputs to project design) |
| 2. Collection of sex-disaggregated data and gender-related information at the planning  stage (max score: 2) |  |  |  | (Data available for identifying gender issues) |
| 3. Conduct of gender analysis and identification of gender issues at the project identification  stage (max score: 2) |  |  |  | (Gender issues identified before  project design) |
| **From Box 6 (pp. 18-19) or sector-specific checklist** |  |  |  |  |
| 4. Presence of gender equality goals, outcomes, and outputs (max score: 2) |  |  |  | (Articulation of project goals or  objectives, activities, analysis of likely gender impact of the  project, monitoring of targets and indicators, and sex-disaggregated data requirement) |
| 5. Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (max score: 2) |  |  |  |
| 6. Gender analysis of the likely impact of the designed project |  |  |  |
| 7. Presence of monitoring targets and indicators (max score: 2) |  |  |  |
| 8. Provision for the collection of sex-disaggregated data in the M&E plan (max score: 2) |  |  |  |
| 9. Commitment of resources for addressing gender issues (max score: 2) |  |  |  | (Budget allocation to promote  gender equality and women’s  empowerment) |
| 10. Inclusion of plans to coordinate/relate with the agency’s GAD efforts (max score: 2) |  |  |  | (Indication of coherence of the  project’s GAD plan with the agency’s) |
| TOTAL GAD SCORE—PROJECT  IDENTIFICATION AND DESIGN STAGES |  | | |  |

**Interpretation of the GAD Score**

0 - 3.9 GAD is invisible in the project (proposal is returned).

4.0 - 7.9 Proposed project has promising GAD prospects (proposal earns a “conditional pass,” pending identification of gender issues and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).

8.0 - 14.9 Proposed project is gender-sensitive (proposal passes the GAD test).

15.0 - 20.0 Proposed project is gender-responsive (proponent is commended)

*Source: Harmonized Gender and Development Guidelines for Project Development. Implementation. Monitoring and Evaluation. Second Edition, Third Printing. National Economic and Development Authority. Philippine Commission on Women. Official Development Assistance Gender and Development Network. Pp 20-21.*

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Signature over Printed Name of the Evaluator Date Evaluated

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Signature over Printed Name of the Evaluator Date Evaluated

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Signature over Printed Name of the Evaluator Date Evaluated

**GUIDELINES IN ACCOMPLISHING THE EVALUTION FORM FOR THE ASSESSMENT OF THE PROPOSED PROJECT**

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| --- | --- | --- |
| **GAD ELEMENT/ DIMENSION/ QUESTION** | **RESPONSE INDICATORS** | |
| **PARTLY YES** | **FULL YES** |
| ***Element 1.0***   * Question 1.1 * Question 1.2 | * meeting with male officials and only one or a few women who also happen to be officials of the proponent or partner agency or organization; or with male and female officials and some male beneficiaries * inputs or suggestions may have been sought from woman and man beneficiaries but are not considered at all in designing project activities and facilities | * meeting with female and male officials and consulting other stakeholders, including women and men, NGOs that may be affected positively or negatively by the proposed project * inputs or suggestions have been sought from woman and man beneficiaries and included in designing project activities and facilities |
| ***Element 2.0*** | * means some information has been classified by sex but may not be key to helping identify major gender issues that a planned project must address | * qualitative and quantitative data are cited in the analysis of the development issue or project |
| ***Element 3.0***   * Question 3.1 * Question 3.2 | * superficial or partial analysis has been done by focusing on only one or two of the concerns (gender roles, needs, perspectives, or access to and control of resources) * analysis of either constraints or opportunities, instead of both, or an analysis of constraints and opportunities only by women or by men, has been done | * substantive analysis has been done by focusing on the three concerns (gender roles, needs, perspectives, or access to and control of resources) * analysis of on all constraints or opportunities, instead of both, or an analysis of constraints and opportunities only by women or by men, has been done |
| ***Element 4.0*** | * means having a gender equality statement incorporated in any of the following levels: goal, purpose, or output | * requires the integration of gender equality in at least two of the three levels |
| ***Element 5.0*** | * having gender equality strategies or activities but no stated gender issues that will match the activities | * requires an identified gender issue and activities seeking to address this issue |
| ***Element 6.0***   * Question 6.1 * Question 6.2 * Question 6.3 | * women or girls comprise less than a third of the project’s indirect or direct beneficiaries * the project focuses on affecting socioeconomic status with no consideration of women’s empowerment * mitigating strategies deal only with minimizing negative impact on welfare, with no regard for status | * women or girls constitute at least a third of the project beneficiaries * the project will impact on both material condition and status * the project seeks to minimize negative impact on women’s status as well as welfare |
| ***Element 7.0*** | * project monitoring plan includes indicators that are sex-disaggregated but no qualitative indicator of empowerment or status change | * project monitoring plan includes indicators that are sex-disaggregated with qualitative indicator of empowerment or status change |
| ***Element 8.0*** | * project requires the collection of some sex disaggregated data or information but not all the information will track the gender differentiated effects of the project | * all sex-disaggregated data and qualitative information will be collected to help monitor GAD outcomes and outputs |
| ***Element 9.0***   * Question 9.1 * Question 9.2 | * there is a budget for GAD-related activities but this is insufficient to ensure that the project will address relevant gender issues * was able to build GAD capacities among project staff or the project agency or tap external GAD expertise | * the budget allocated for the GAD-related activities is sufficient to ensure that the project will be able to address relevant gender issues * was able to build GAD capacities among project staff and the project agency or tap external GAD expertise |
| ***Element 10.0***   * Question 10.1 * Question 10.2 * Question 10.3 | * there is a mention of the agency’s GAD plan but no direct connection is made to incorporate the project’s GAD efforts into the plan * there is a mention of other GAD initiatives in the project coverage but no indication of how the project will build on these initiatives * project has a sustainability plan for its GAD efforts but makes no mention of how these will be institutionalized within the implementing agency or its partners | * the agency’s GAD is recognized and the GAD plan is incorporated in the project design/plan * there is a mention of other GAD initiatives in the project coverage and there is an indication of how the project will build on these initiatives * project has a sustainability plan for its GAD efforts and there is an indication of how these will be institutionalized within the implementing agency or its partners |

**NOTE:** The **Generic Checklist for Project Identification and Formulation**- Harmonized Gender and Development Guidelines (HGDG) Checklist is **best to use** **if the project** would look into the following *gender equality results*:

|  |
| --- |
| * Do the project purposes incorporate gender equality and women’s empowerment? * Do the project objectives include gender equality and women’s empowerment? * Are the GAD goals of the project attainable within the project time frame and budget? * supporting activities or interventions that directly reduce gender gaps and inequalities; * building capabilities, particularly for vulnerable or marginalized women, and fully * utilizing the skills and knowledge of both women and men; * including strategies that address constraints to women’s participation or the attainment of the project’s gender equality goals, purposes, and objectives; * ensuring that activities and strategies do not create a negative impact on women’s status and welfare; and * creating a project management environment that is committed to and competent in pursuing gender equality in the project. * Will the activities or interventions reduce gender gaps and inequalities?   - Does the project challenge existing gender division of labor, responsibilities, and  relations?  - Will the project provide women and men with opportunities for new gender  roles?  - Will the project enable women to have equal access to resources and benefits?  Will the project build capabilities, particularly among women, and fully utilize the skills and knowledge of both women and men?   * Does the project include strategies that will reduce or remove constraints to women’s participation or the attainment of the project’s gender equality goals, purposes, and objectives? Specifically, will the project encourage and enable women to participate in the project despite their traditionally more domestic location and subordinate position? * Has the project considered its long-term impact on women’s increased ability to take charge of their own lives, including their capacity to take collective action to solve problems? * How will the project avoid negative impacts on women’s status and welfare? * setting realistic time-bound quantitative and qualitative targets that signify concrete results of the project’s commitment to gender equality and GAD goals; * choosing gender equality and women’s empowerment indicators that will measure the GAD results at output and outcome levels; and * requiring the collection of sex-disaggregated data and gender-related information to support the project’s GAD monitoring * Has the project design considered the GAD initiatives and structures of the partner * Philippine government agency? Or, has the project involved GAD focal points in the design of its gender equality strategies? * Or, does the project have a strategy or plan for coordinating with NCRFW? Or, will the project build on the agency/NCRFW/ government’s commitment to the empowerment of women? * Does the project have an exit plan that will ensure the sustainability of GAD efforts and benefits? * Are other groups involved in addressing gender issues in the sector? Will the project build on the initiatives or actions of other organizations in the area? |

***Source:*** *Harmonized Gender and Development Guidelines for Project Development. Implementation. Monitoring and Evaluation. Second Edition, Third Printing. National Economic and Development Authority. Philippine Commission on Women. Official Development Assistance Gender and Development Network.*